



AGENDA STAFF REPORT

DATE: May 12, 2025

TO: Honorable Mayor and City Council

FROM: Patrick Gallegos, Interim City Manager

SUBJECT: **Approve Second Amendment to the West Cities Communications Center (West-Comm) Joint Powers Authority (JPA) Agreement**

SUMMARY OF REQUEST:

That the City Council adopt Resolution 7638:

1. Approving the Second Amendment to the West Cities Communications Center (West-Comm) Joint Powers Authority Agreement; and,
2. Authorizing the Interim City Manager to execute the Second Amendment to the West-Comm Joint Powers Authority Agreement.

BACKGROUND AND ANALYSIS:

The City of Seal Beach is a member of the West Cities Communications Center (West-Comm), a Joint Powers Authority (JPA) that includes the Cities of Cypress and Los Alamitos. West-Comm provides essential police dispatch services to its member agencies and operates as a small, stable organization with a consistent and predictable budget.

At the West-Comm Board of Directors meeting on March 12, 2025, the West-Comm Board of Directors unanimously approved a proposed Second Amendment (Amendment) to the JPA Agreement (Agreement).

The Amendment allows West-Comm an option to operate under a one-year or two-year budget cycle. This added flexibility allows West-Comm to better align its financial planning with that of its member cities and enhance long-term forecasting. The Amendment also preserves the flexibility for the West-Comm Board to revert to a one-year budget cycle in the future if deemed necessary.

If all member cities approve the proposed Amendment, West-Comm will transition to a two-year budget cycle beginning with Fiscal Year 2025–2026 and Fiscal Year 2026–2027. This shift is expected to improve administrative efficiency and streamline the annual budgeting process for both West-Comm and its member cities.

The Amendment also includes updating language within the Agreement to accurately reflect the current title of the position responsible for leading the West-Comm organization.

City Council approval by all three member cities is required to implement the proposed changes.

STRATEGIC PLAN:

This item is not applicable to the strategic plan.

ENVIRONMENTAL IMPACT:

There is no environmental impact related to this item.

LEGAL ANALYSIS:

The City Attorney has reviewed this staff report and approved it as to form.

FINANCIAL IMPACT:

There is no financial impact associated with this action.

RECOMMENDATION:

That the City Council adopt Resolution 7638:

1. Approving Second Amendment to the West Cities Communications (West-Comm) Center Joint Powers Authority Agreement; and,
2. Authorizing the Interim City Manager to execute the Second Amendment to the West-Comm Joint Powers Authority Agreement.

SUBMITTED BY, NOTED, AND APPROVED:

Patrick Gallegos

Patrick Gallegos, Interim City Manager

Prepared by: Jennifer Robles, Management Analyst

ATTACHMENTS:

- A. Resolution 7638
- B. Second Amendment to the West-Comm JPA Agreement
- C. West-Comm Agreement

D. West-Comm Board of Directors Resolution 25-02