



AGENDA STAFF REPORT

DATE: April 12, 2021

TO: Honorable Mayor and City Council

THRU: Jill R. Ingram, City Manager

FROM: Philip L. Gonshak, Chief of Police

SUBJECT: **Approving Amendments to the Professional Services Agreements with Mr. C's Towing and Country City Towing**

SUMMARY OF REQUEST:

That the City Council adopt Resolution 7131:

1. Approving Amendment No. 1 to the Professional Services Agreement dated April 9, 2018 with Mr. C's Towing to extend their services until April 9, 2024; and,
2. Authorizing the City Manager to Execute Amendment No. 1.

That the City Council adopt Resolution 7132:

1. Approving Amendment No. 1 to the Professional Services Agreement dated April 9, 2018 with Country City Towing to extend their services until April 9, 2024; and,
2. Authorizing the City Manager to Execute Amendment No. 1.

BACKGROUND AND ANALYSIS:

On April 9, 2018, the City Council adopted Resolutions 6807 and 6808, which approved three-year Professional Service Agreements (PSAs) with Mr. C's Towing and Country City Towing, respectively, to provide tow service for the City of Seal Beach (the City). It is necessary to amend both PSAs in order to continue to use the services of the companies and enter into an additional three-year term.

After an extensive selection process was completed in 2018, Mr. C's Towing and Country City Towing were selected to provide tow service. These companies successfully met the requirements of the City and the California Highway Patrol (CHP), which is the top authority for tow service. Requirements included vehicle inspections, storage facility inspections, certifications of drivers, regulated fees, and business licenses within Orange County.

During the last three years, Mr. C's Towing and Country City Towing have provided quality service for the City. CHP completes bi-annual inspections of the tow yards, and both companies are in good standing.

In the past year, Mr. C's Towing and Country City Towing have provided major accommodations in service to the City due to the ongoing COVID-19 pandemic. These accommodations include providing more accessible hours to the tow yard for vehicle release, retrieving stolen vehicles outside of Orange County so they can be processed by the Orange County Crime Lab, and using their equipment to complete vehicle inspections in a timely manner and without having to bring in additional personnel.

The resolutions will amend the PSAs and allow the City of Seal Beach to use the towing services of Mr. C's Towing and Country City Towing until April 9, 2024.

ENVIRONMENTAL IMPACT:

There is no environmental impact related to this item.

LEGAL ANALYSIS:

The City Attorney has reviewed and approved it as to form.

FINANCIAL IMPACT:

There is no financial impact to the City of Seal Beach as vehicle owners are responsible for paying the fees associated with the cost of towing the vehicles.

STRATEGIC PLAN:

This item is not applicable to the Strategic Plan.

MEASURE BB:

This item is not applicable to Measure BB, the Seal Beach Neighborhood and Essential Services Protection Measure.

RECOMMENDATION:

That the City Council adopt Resolution 7131:

1. Approving Amendment No. 1 to the Professional Services Agreement dated April 9, 2018 with Mr. C's Towing to extend their services until April 9, 2024; and,
2. Authorizing the City Manager to Execute Amendment No. 1.

That the City Council adopt Resolution 7132:

1. Approving Amendment No. 1 to the Professional Services Agreement dated April 9, 2018 with Country City Towing to extend their services until April 9, 2024; and,
2. Authorizing the City Manager to Execute Amendment No. 1.

SUBMITTED BY:

Philip L. Gonshak

Philip L. Gonshak, Chief of
Police

NOTED AND APPROVED:

Jill R. Ingram

Jill R. Ingram, City Manager

Prepared by: Michael Ezroj, Support Services Captain

ATTACHMENTS:

- A. Resolution 7131 for Mr. C's Towing
- B. Professional Services Agreement with Mr. C's Towing
- C. Mr. C's Towing Professional Service Agreement Amendment No.1
- D. Resolution 7132 for Country City Towing
- E. Professional Services Agreement with Country City Towing
- F. Country City Towing Professional Service Agreement Amendment No.1