

AGENDA STAFF REPORT



DATE: April 12, 2021

TO: Honorable Mayor and City Council

THRU: Jill R. Ingram, City Manager

FROM: Steve Myrter, P.E. , Public Works Director

SUBJECT: **Awarding and Authorizing Execution of a Public Works Agreement with Vincor Construction, Inc. for the Police Department Outside Locker Replacement Project, CIP BG2103**

SUMMARY OF REQUEST:

That the City Council adopt Resolution 7137:

1. Approving the contract documents for the Police Department Outside Locker Replacement Project, BG2103; and,
2. Approving and awarding a public works agreement to Vincor Construction, Inc. in the amount of \$49,650.85, pursuant to the exemption from competitive bidding requirements set forth in Seal Beach Municipal Code Section 3.20.025(D); and,
3. Authorizing the City Manager to execute a public works agreement for construction services to Vincor Construction, Inc.; and,
4. Authorizing the City Manager to approve additional work requests up to \$5,000, and inspection services up to \$5,000, in connection with the Project, in the cumulative not-to-exceed amount of \$10,000.

BACKGROUND AND ANALYSIS:

The Police Department outside lockers are utilized by police personnel, including Senior Community Service Officers. These lockers provide storage for patrol gear, rain gear, first aid equipment, and daily work necessities. Twenty four lockers were originally installed in the 1980's, and later refurbished in 2008 during a Police Station Remodeling project.

Parts to service the Police Department lockers, and material to provide additional capacity for the expanded staff, are no longer produced. As such, staff solicited construction services to replace the existing Police Department lockers utilizing The Gordian Group EZIQC – Contract #: CA-08-SL-B-B-030618-VCI, as permitted by City of Seal Beach

Municipal Code Section 3.20.025(D). The code provides for an exemption from the City's competitive bidding requirements for purchases made in cooperation with the state, the county or another government entity for the purpose of obtaining a lower price upon the same terms, conditions and specifications. Prices under this cooperative purchasing program are competitively solicited and provides the best overall government pricing.

On March 26, 2021, the City received a responsible and responsive bid from Vincor Construction, Inc. (Vincor) in the amount of \$49,650.85. The cost proposal is based on a complete replacement for Police Department outside lockers.

Based on Vincor's references, qualifications, and previous work experience, staff recommends awarding a construction contract to Vincor Construction, Inc. for the Police Department Outside Locker Replacement Project. Staff further recommends authorizing the City Manager to approve additional work requests to up \$5,000, and inspection services up to \$5,000, for a cumulative not-to-exceed amount of \$10,000.

ENVIRONMENTAL IMPACT:

This Project complies with all requirements of the California Environmental Quality Act (CEQA) and is categorically exempt under Section 15302 Subsection (b) as the replacement of a commercial structure with a new structure of substantially the same size, purpose, and capacity.

LEGAL ANALYSIS:

The City Attorney has reviewed the agreement and approved the resolution as to form.

FINANCIAL IMPACT:

The FY 2020-2021 Capital Improvement Program allocates \$135,000 for Police Department Headquarters Building and Site Upgrades. The table below presents the estimated breakdown of the Project's construction cost:

Description	Amount
Construction	\$ 49,650.65
Contingency	\$ 5,000.00
Inspection/Testing	\$ 5,000.00
Total	\$ 59,650.65

Upon completion of the public works agreement, any unspent funds remaining from this project will be returned to the original funding source

STRATEGIC PLAN:

This item is not applicable to the Strategic Plan.

MEASURE BB:

This item is applicable to Measure BB, the Seal Beach Neighborhood and Essential Services Protection Measure.

RECOMMENDATION:

That the City Council adopt Resolution 7137:

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SUBMITTED BY:

Steve Myrter

Steve Myrter, P.E., Public Works
Director

NOTED AND APPROVED:

Jill R. Ingram

Jill R. Ingram, City Manager

Prepared by: Iris Lee, Deputy Public Works Director/City Engineer

ATTACHMENTS:

- A. Resolution 7137
- B. Agreement with Vincor Construction, Inc.